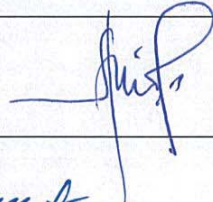



	<b>PROGRAM</b>  <b>DESCRIPTION</b>	<b>PD CODE: ANP/05/05/006/10F</b>
		<b>Approved by :</b> G. Da Silva 
		<b>Checked by:</b> M. da Costa  C. da Cruz 
	<b>GIP</b>	<b>Revised by:</b> J. de Sousa 
		<b>Issue date</b> : 8 <sup>th</sup> March 2019
		<b>Revision</b> : 1
<b>Program Title</b> : <b>Graduate Internship Student (GIP)</b> <b>Directorate</b> : Exploration and Acreage Release (E&AR) <b>Line reports to</b> : E&AR Team <b>Program Duration</b> : 6 Months		

## 1. ROLE SUMMARY

Autoridade Nacional do Petróleo e Minerais (ANPM) is Timor-Leste public institution, created under Decree Law No. 1/2016 of 9<sup>th</sup> February, 1<sup>st</sup> amendment of Decree-Law No. 20/2008 of 19<sup>th</sup> June, on the Autoridade Nacional do Petróleo, responsible of managing and regulating petroleum and mining activities in Timor-Leste area, both offshore and onshore.

The ANPM is to establish and supervise compliance with the enacted rules and regulations covering the exploration, development, production, transportation and distribution of petroleum, natural gas resources and mineral. It is also tasked to develop a strong petroleum and mineral management institution in Timor-Leste.

As a public institution ANPM runs several programs to provide assistance for Timor - Leste National in the area of work practices through one of the programs namely Graduate Internship Program (GIP), which is to assist Timorese graduates to introduce to them to real work practice and work life to be a professional employees in the future and to assist their career advance once they seek for the job and work for certain organization in the future.

## **2. KEY OBJECTIVE**

- 2.1 To gain experience and understanding of petroleum element within Timor-Leste offshore and onshore.
- 2.2 To gain experience and understanding in the petroleum geology and geophysics.
- 2.3 To gain experience and understanding in the Mapping and Data Management.
- 2.4 To gain experience and understanding in the Acreage Release and its process.
- 2.5 To gain knowledge in writing report, writing minutes meeting report and review report.
- 2.6 To be familiar with the nature of work in the ANPM as a petroleum regulator, attached to Exploration and Acreage Release Directorate.

## **3. PRINCIPAL ACCOUNTABILITY**

- 3.1 Maintain and ensure presence in the office within working hours and the program period.
- 3.2 Learning in understanding of the relevant Legal Basis on the Geological Activities applied in ANPM.
- 3.3 Learn on how using Fundamental of Mapping using Google Earth, ArcGIS 10 and other free software ( Theory and Practice )
- 3.4 Learn on how Acreage Release Directorate in promoting petroleum activities in Timor Leste onshore and offshore
- 3.5 Learn on how Acreage Release Directorate on liaising with local community and stakeholder during the onshore acreage release preparation
- 3.6 Sharing knowledge and skills gained from the program to the field study students under the Department/directorate when required.
- 3.7 Learn any other learning materials as per indicated at the approval syllabus in place
- 3.8 Submit a final report and deliver a presentation on all learning topics under the GIP

## **4. QUALIFICATION, SKILLS AND PERSONAL ATRIBUTES**

- 4.1 Must be Timor Leste National
- 4.2 Tertiary Qualification in Geological and Geophysical.
- 4.3 Minimum 2.5 GPA on all coursework graduate credit.
- 4.4 Able to communicate or understand in English (written and verbal).